



HIGHLANDER INTERNATIONAL RECYCLING LTD

Specialists in the Recycling and Export of Recovered Paper

Guidance for Export Photographs (LEGAL REQUIREMENT)

Please help us by ensuring the pictures of the material show clean and tidy bales at all stages of the loading process

*Please submit the photos for every container, **without fail**, within 24 hours of loading by email to Lewis Bingham (Quality Assurance Manager & Logistics):*

lewis@highlanderinternational.co.uk

Foreign Customs are operating a 100% achievement policy on photographs submitted for approval for material entering the country, therefore it is mandatory that digital photographs are taken of the material and loading process. With this in mind, please inform loading staff that the following photographs need to be submitted as per above instructions, as failure to do so will result in containers being sent back to site, as the container will not be accepted into the foreign country. It is important that we comply with these requirements in order to avoid any potential problems or costs, as there is a charge of up to £150 for each container that does not have the required photos.

The following photos must be taken of each container:

- **EMPTY CONTAINER**
- **HALF FULL**
- **FULL – BOTH DOORS OPEN**
- **FULL – RIGHT HAND DOOR CLOSED (with container number clearly visible and cargo on the left)**
- **BOTH DOORS CLOSED**
- **SEAL IN POSITION AND CLEARLY VISIBLE (not blurry image)**

Below are examples of how the photos should look at all stages:





We would like to thank all of our suppliers for their co-operation with this.

SEPA Waste Brokers No:
WCR/R/1118432 and WCR/R/1096968

TFS Cert: IRE/G034/15 and IRE/G262/14

Northern Ireland Brokers No:
ROC UT 2800 / ROC UT 4322